

MINUTES

Stated Meeting of Presbytery de Cristo
October 17, 2015

CALL TO ORDER

Presbytery de Cristo of the Presbyterian Church (U.S.A.) held its October Stated Meeting at First Presbyterian Church in Silver City, New Mexico. Linda Freeman, Moderator-Elect, opened the meeting at 10:30 a.m. with prayer and the lighting of the Peace Candle.

Bob Schulz, Stated Clerk/Associate, reported that a quorum was present, consisting of three Teaching Elder members and the Ruling Elder members present, with at least three churches being represented by Ruling Elders. Commissioners attending for the first time and other guests were welcomed. It was announced that any new business must be submitted to the Moderator or Stated Clerk by noon.

WELCOME

Ruth McPherson welcomed Presbytery to First Presbyterian Church of Silver City and presbyters passed the Peace of Christ.

ROLL

There were 14 Teaching Elder commissioners and 27 Ruling Elder commissioners, 4 Commissioned Ruling Elders, 5 Ruling Elder members of the Ministry for Leadership and 3 Ruling Elder ministry moderators present, for a total of 53 voting members. There were 20 registered visitors.

Churches/Ministers/Elder Commissioners

P=present/E=excused/A=absent; number after minister=occupational code; number before elder commissioner= # of commissioners for church

Benson, Community

A Jon Hermes (101) (2)

Bisbee, Covenant

A Carlos Montaña HR (101) (2) Judy Pike

Casa Grande, First

E Harry Cole (105) (2) Denny Honodel

P Bill Heinle (107) Jim Mathe

Cliff, Trinity

P David Goble (101) (2)

Coolidge, Community

Vacant (2)

Douglas, First

Vacant (3)

Florence, First

P John Johnson (101) (2)

Globe, First

E Bill Norton (101) (2) Misti Harmon

Green Valley, Valley

P Lawrence DeLong (101) (3) George Curtis

P Diane Christopher (103) Jim Nelson

A Paul Phillips (103)

Miami, Divine Grace

Vacant (2) Barbara Kanagaard

Safford, Shepherd of the Valley

Vacant (2) Dorothea Bailey
Robin Dutt

San Manuel, Community

A Jeff Dixon (101) (1)

Sells, Papago United

Vacant (3)

Sierra Vista, Faith

E Virginia Studer (101) (2) Dave Rockwell

Silver City, First

Vacant (2) Sherri Lavelle
Ruth McPherson

Superior, Presbyterian Church of

E Mary Jo Norton (107) (1)

Tucson, Christ

E Steve Melde (101) (2) Donna Kuehn

P Steve Brownson (107) Pam Raines

Tucson, Immanuel

E John Tittle (101) (2) Peggy Free

Tucson, Korean

Vacant (3)

Tucson, Mountain Shadows

P Rachel Srubas (101) (2) Pamela Schultz

Tucson, Northminster

A Andrew Ross (101) (5) Russ Amling

A Mary Beth McSwain (108) Paul Carey

A Kenneth Skodiak (103) CW Gaddis

E Pete Seiferth (103) Sonia Gaddis

A John Cheek (103)

Tucson, Southside

A Alison Harrington (101) (3) Josefina Ahumada

Susan Halversen

Sarah Roberts

Tucson, St. Andrew's

P Jim Toole (101) (5)

Vacant

Tucson, St. John on the Desert

P Lesley Abrams (107) (2)

Tucson, St. Mark's

E Bart Smith (101) (2)

Tucson, The Holy Way

E Ray Thomas (101) (2) Gerry Pearson

Tucson, Tortolita

A Jennifer Wilcox Cummins (191) (2) Annette Trask

Jim Trask

Tucson, Trinity

P Jerry Foust (105) (2) Leone Mohney

P William Voigt (103)

Validated Outside a Congregation

P	Mark Adams (405)	A	Alberto Cordova (751)
A	George Bitar (791)	A	David Fife (701)
A	Kenneth Brown (405)	A	Stephanie Hamilton (641)
E	William Brown (644)	P	Brad Munroe (304)

Member-At-Large

E	Steven Akins (797)	E	Robert Reese (797)
E	John Carr (797)	E	Elizabeth Smith (797)
E	Kun Soo (Paul) Choi (797)	A	Patricia Toole (797)
A	Myung Chon (797)	E	Brandon Wert (797)
A	Valerie de la Torre (797)		

Honorably Retired

E	Midhat Abraham (299)	E	James Hervey (299)
E	Lance Barker (299)	E	Edward Hunt (299)
E	Dorothy Buchanan-Barrow (299)	E	James Jenson (299)
E	William Buehler (299)	E	Elizabeth Lyman (299)
E	Don Chanslor (299)	E	Young Youl Lee (299)
E	Lerold Chase (299)	P	Edmund Lowe (299)
E	Walter Clark (299)	E	Robbin MacDonald (299)
E	James Cobb (299)	E	Della Moore (299)
E	John Davies (299)	E	Bill Pennock (299)
E	William Dean (299)	E	George Pike (299)
E	John Dunham (299)	E	John Ross (299)
E	George Easley (299)	E	Richard Rowley (299)
E	William Evans (299)	E	Lee Sankey (299)
E	John Fife (299)	E	Robert Seel (299)
E	Gary Gard (299)	P	Don Shepherd (299)
E	Tom Green (299)	E	Michael Smith (299)
E	Jerrold Groves (299)	E	Valerie St. John-DeLong (299)
E	James Hargleroad (299)	E	John Stevenson (299)
E	Roberta Hargleroad (299)	E	Ralph Strong (299)
E	Mary Harris (299)	E	John Wall (299)
E	Joe Hawkins (299)	P	Carla Williams (299)
E	Ralph Hensley (299)	P	James Wilson (299)

Commissioned Ruling Elders

A	Larry Biehl (107)	P	Laura Munroe (107)
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Ministry for Leadership Present

Debbie Bouchard	Bob Schulz
Frank Bouchard	Peter Vogel
Linda Freeman	

Ministry Moderators Present

Tommy Calhoun (Ministry for Administration)	Bonnie Thompson (PWP)
Harriet Marsh (Committee on Preparation for Ministry)	

Staff Members Present

Beth Kath

AGENDA

Presbytery approved the agenda:

10:30 a.m.	Call to Order, Lighting of the Peace Candle and Opening Prayer	Linda Freeman
10:35 a.m.	Welcoming First Time Commissioners, Teaching Elders, Guests Enrolling Corresponding Members Establishing a Quorum Approving the Agenda Approving the Consent Agenda Approving the August 15, 2015 Presbytery Minutes Receiving New Business	
	Being Greeted by our Host Congregation	Ruth McPherson
	Sharing the Peace of Christ	
10:45 a.m. *	Worship and Celebration of the Lord’s Supper	
11:45 a.m.	Lunch	
12:45 p.m.	Committee on Ministry Sexual Misconduct Prevention Matthew Grover Examination as Candidate	John Johnson
1:05 p.m.	Presbytery Pastor’s Report and Small Group Discussion “What would renewal look like for your congregation?”	Brad Munroe
1:35 p.m.	Ministry for Service Report Committee nominations Election of GA Commissioners Nomination of Synod Commissioners	Peggy Free
1:50 p.m.	Report from Ministry for Witness and Outreach	Jayne Raffety
2:00 p.m.	Report from Ministry for Administration 2016 Budget Report Insurance Update	Tommy Calhoun
2:20 p.m.	Stated Clerk’s Report Status of Ajo Dismissal Presbytery de Cristo Policy of Commitment to Pursuing Reconciliation with Member Churches Seeking Gracious Dismissal from the Presbyterian Church (U.S.A.) Bylaws and Manual of Operations – Second Reading	Bob Schulz
3:00 p.m.	Adjourn * Order of the Day	

APPROVAL OF MINUTES

The minutes of the August 15, 2015 Stated Meeting were approved as presented.

NEW BUSINESS

There was no new business.

CONSENT AGENDA

Presbytery approved the Consent Agenda as a record of actions taken on behalf of Presbytery de Cristo in accordance with the responsibilities granted to the various ministry teams/committees/commissions under the Bylaws of the Presbytery:

10/17/15 Consent Agenda

1. Ministry for Leadership Report

Actions taken at the August 25, 2015 meeting

Elected Jim Nelson to the Nominating Committee, Class of 2017, on behalf of the Presbytery.

Actions taken at the September 23, 2015 meeting

Reviewed and concurred with the 2016/17 Budget recommendation as presented by MFA.

Approved suggested wording to be added to the proposed Manual of Operations, included for the Manual's second reading, to indicate that the six at-large members of MFL would be "representative of our churches and key ministry entities, including PWP," all with voice and vote.

Approved Stephanie Hamilton and Linda Freeman to serve as MFL representatives on an MFA task force to study the Presbytery budget with respect to living out the shared staffing plan past the initial four year agreement.

Approved the recruitment by Brad Munroe of from 3 to 5 members for a Sexual Misconduct Response Coordinating Team (RCT) with duties as outlined in the Child Protection and Sexual Misconduct Prevention Policy.

2. Ministry for Administration Report

Actions taken at the September 3, 2015 meeting

Approved retaining the MWO mission monies for Korean Presbyterian Church and Papago United Presbyterian Church if per capita is not paid by the end of the year.

Approved the proposed 2015-2016 Presbytery de Cristo Budget, to be forwarded to MFL for review and then submitted to Presbytery for final approval.

Approved a bonus of \$1,000, as recommended by the Combined Staff Personnel Committee, to be paid to Financial Manger Harry Tuck in recognition of excellent work as well as his willingness to make additional time commitments beyond the scope of his job description, funded entirely by Presbytery de Cristo and to be paid no later than November 15, 2015.

Approved budgeting for the Grant Writer from the administrative fund.

10/17/15 Consent Agenda

Approved extending the length and lowering the rate of the \$30,000 loan granted to Eneyas Frietas to help during his transition to move to the presbytery, with Brad Munroe and Debbie Bouchard to renegotiate the terms of the loan.

Approved the Presbytery de Cristo Minimum Insurance Standards and accompanying procedures for oversight, to be forwarded to the Presbytery for ratification at the next available Presbytery meeting, to become effective January 1, 2016.

3. Committee on Ministry Report

Actions taken at the September 3, 2015 meeting

Approved the following wording for the Child Protection and Sexual Misconduct Prevention Policy:

Failure to fulfill the annual requirement for training will elicit one of the following responses, as appropriate, until the training requirement is fulfilled: (a) for inquirers and candidates – denial of advancement to the next level of the ordination process; (b) for newly ordained teaching elders and teaching elders new to the presbytery – denial of approval of entrance into presbytery membership; (c) for Commissioned Ruling Elders and teaching elders serving in active ministry – in ascending order of response: report of non-compliance to one’s employing organization, report of non-compliance to the presbytery, denial of approval in changes to one’s terms of call.

Approved Mathew Grover as a Teaching Elder member in Presbytery de Cristo, pending approval of his examination for ordination by the Presbytery on October 17, 2015; and approved his subsequent ordination to accept the Call to serve as Interim Associate Pastor at St. Andrew’s Presbyterian Church.

Approved that Ruling Elder Laura Munroe’s commission as a Commissioned Ruling Elder (CRE) be expanded to include service at St. Andrew’s Presbyterian Church, pending receipt of more information from the church about the extent of the requested CRE responsibilities and their relationship to her position as their new Director of Adult Discipleship.

Approved the action of the Session of Community Presbyterian Church in Coolidge removing the position of Installed Pastor (Permanent or Designated) from the congregation’s employment relationship and declaring the position of Installed Pastor no longer open; and approved acknowledging their desire that pastoral leadership be provided by Presbytery de Cristo as a “non-installed” Temporary or Stated Supply position to be provided by individuals specific to that call or through arrangement with other congregations, as approved by Presbytery de Cristo, all in accordance with the PC(USA) *Book of Order* (G-2.0504).

Approved permission for the Rev. Robert Reese to labor Outside the Bounds in the Presbyteries of Sierra Blanca and Santa Fe, effective September 3, 2015.

Approved the transfer of membership of the Rev. Scott Opsahl (At-Large), at his request, from Presbytery de Cristo to Mission Presbytery, effective September 3, 2015.

10/17/15 Consent Agenda

Approved the Ministry Information Form of Shepherd of the Valley Presbyterian Church.

Authorized the following Ruling Elders, who received instruction on January 25, 2015, to serve the Lord’s Supper at First Presbyterian Church in Silver City, effective June 1, 2015 through March 31, 2016: John Baumberger, Sherrie Lavelle, Ruth McPherson, Anne Sherrell and Beth Spann.

Approved renewal of the Commissioned Ruling Elder agreement between CRE Mary Jo Norton and the Presbyterian Church of Superior for a period of one year effective September 1, 2015 on a part-time (20 hours/week) basis, subject to 30 days notice for termination, on the following terms:

Salary	\$300/week	Vacation	Four weeks
Travel Allowance	.56/mile	Study Leave	Two weeks
Study Allowance	\$200		

4. Stated Clerk Report

REPORT ON REVIEW OF SESSION RECORDS

In addition to those previously reported, the following Session records for 2014 were reviewed and approved:

<u>August 15, 2015</u>	<u>October 3, 2015</u>
Divine Grace	First Florence
Northminster	Mountain Shadows
	Papago United
	Trinity

WORSHIP

The Rev. Brad Munroe delivered the sermon based on Colossians 1:15-20. Brad and CRE Lesley Abrams presided over the Sacrament of the Lord’s Supper. Special music was provided by the Silver City vocal ensemble and bells. The offering collected during the worship service, totaling \$508, was dedicated to Triennium scholarships.

The Cents-ability collection, a program of the Presbyterian Hunger Ministry, took place at lunch. It was sponsored by PWP, MFL and MWO and the total of \$64.32 was given to First Silver City for their hunger program.

APPROVAL OF NEW SEXUAL MISCONDUCT POLICY

John Johnson, COM moderator, introduced the new Child Protection and Sexual Misconduct Prevention Policy. He explained that the policy now conformed with the recommended requirements of our insurance carrier, including provision for effective training throughout the Presbytery. The following was approved, thus adding the policy to the Presbytery’s proposed Manual of Operations:

MOTION: To approve the Presbytery de Cristo Child Protection and Sexual Misconduct Prevention Policy.

EXAMINATION FOR ORDINATION OF MATHEW GROVER

COM Moderator John Johnson, along with CPM Moderator Harriet Marsh, presented Mathew Grover, Candidate under care of St. Andrew’s Presbyterian Church, for examination for ordination as a Teaching Elder. Mat received a Call to be Interim Associate Pastor for Community Life at St. Andrew’s, where he had served as Youth Director for five years. After fielding a number of questions from the floor on his Statement of Faith, as well as responding to how he would handle a challenging ministry situation, Presbytery approved arresting the examination. Mat was escorted from the room and the following was approved:

MOTION: To sustain the examination of Mathew Grover and proceed to ordination.

Mat was welcomed back into the room with applause. He was joined by his family and Presbytery friends as Jim Toole, Pastor at St. Andrew’s, gave the charge and offered a prayer of thanksgiving.

PRESBYTERY PASTOR REPORT

Brad Munroe reported that funding was available through the PC(USA) for a Transformation Grant for congregational renewal. He asked presbyters to consider what skills development or leadership training would be most helpful in their home churches, using a written survey to collect responses.

MINISTRY FOR SERVICE REPORT

Peggy Free presented nominations. There being no nominations from the floor, the following were approved:

<u>Class</u>	<u>Presbytery Moderator-Elect</u>	<u>Class</u>	<u>Ministry for Leadership</u>
2016	TE Paul Phillips	2018	TE John Tittle
<u>Class</u>	<u>Committee on Ministry</u>	<u>Class</u>	<u>Committee on Representation</u>
2016	TE Elizabeth Lyman	2018	RE Laura Munroe (St. Andrew’s)
2018	RE Bill Ricker (St. Andrew’s)	2018	RE Claud Smith (St. Andrew’s)
<u>Class</u>	<u>Synod Commissioners</u>		
2017	TE Bart Smith		
2017	TE Ray Thomas		
2017	RE Marie Galloway (Northminster)		

ELECTION OF COMMISSIONERS TO 222nd GENERAL ASSEMBLY

Peggy Free presented the following nominees for our representatives to the 222nd General Assembly to be held in Portland, Oregon from June 18-25, 2016. All had submitted applications which were published with the call to the Presbytery meeting. Voting took place via written ballot to elect one Teaching Elder commissioner, one Ruling Elder commissioner and one YAAD.

<u>Teaching Elder Commissioner</u>	<u>Ruling Elder Commissioner</u>
John Cheek	Jim Nelson
Alison Harrington	Robin Thomas
	Ed Vander Woude
<u>Young Adult Advisory Delegate (YAAD)</u>	Pete Vogel
Erin Cech	

Results, as announced later in the meeting, were: TE John Cheek, RE Robin Thomas and YAAD Erin Cech. The question of alternates arose and the following was approved:

MOTION: That in the event that a GA commissioner is unable to attend the General Assembly and it is necessary to replace the commissioner, the nominee with the next highest number of votes will serve as GA commissioner.

The alternates for the GA were TE Alison Harrington and RE Jim Nelson.

MINISTRY FOR WITNESS AND OUTREACH REPORT

Brad Munroe reported that MWO was making some operational changes. Information on Presbytery supported missions was being compiled and an MWO liaison was being assigned to each one. The budget was being streamlined and transformed into a unified giving model. Churches wishing to designate funds would now make direct donations to a mission(s) rather than donating through the Presbytery budget.

MINISTRY FOR ADMINISTRATION REPORT

Tommy Calhoun gave a preliminary report on the proposed 2015-16 budget to be submitted for Presbytery approval at the January 2016 meeting. MFA had approved holding per capita at \$35. Tommy explained that \$19,700 in oil revenue had created a surplus in 2015 while the loss of 600 members Presbytery wide had created a loss of \$20,000 in per capita earnings. There was considered to be enough in reserve accounts to maintain the budget for three years. Brad Munroe was convening a group to deal with the future budget, including the viability of the shared staff plan. Those churches which had not as yet sent in their current year per capita or pledges were encouraged to do so.

MINIMUM INSURANCE STANDARDS ESTABLISHED

Tommy Calhoun reported that during the recent process of switching the Presbytery's insurance coverage to the Insurance Board MFA had found that minimum standards for property and liability coverage had never been established. Some churches appeared to be underinsured. Because the Presbytery was an additional named insured as property owner, and thus shared exposure to losses, the need to establish minimum standards throughout the Presbytery became apparent. The following was approved, thus adding the policy to the Presbytery's proposed Manual of Operations:

MOTION: To ratify the following Presbytery de Cristo Minimum Insurance Standards and procedures for risk assessment oversight, as approved by the Ministry for Administration, effective January 1, 2016:

Minimum Insurance Standards for Churches with 100 members or more

1. Property/Casualty broad form coverage for buildings and contents must be for replacement cost as opposed to stated value (depreciated).
2. General Liability of at least \$1,000,000 per claim/occurrence, \$2,000,000 aggregate.
3. Pastoral professional liability and sexual misconduct coverage at \$1,000,000.
4. Directors and Officers: \$1,000,000 per claim/occurrence or aggregate.
5. Workers Compensation as required by Arizona State Law.
6. Employee Dishonesty Coverage: \$1,000,000 per claim or aggregate.
7. Umbrella Liability Coverage: \$10,000,000 per occurrence or aggregate.

Minimum Insurance Standards for Churches with 100 members or less

1. Property/Casualty broad form coverage for buildings and contents should be for replacement cost as opposed to stated value (depreciated). For properties with multiple buildings, property/casualty needs may be evaluated to accept coverage at least equal to 80% of full value.
2. General Liability at least \$1,000,000 per claim/occurrence, \$2,000,000 aggregate.
3. Pastoral professional liability and sexual misconduct coverage at \$1,000,000.
4. Directors and Officers: \$1,000,000 per claim/occurrence or aggregate.
5. Workers Compensation as required by Arizona State Law.
6. Employee Dishonesty Coverage: \$50,000 per claim or aggregate.
7. Umbrella Liability Coverage: \$5,000,000 per occurrence or aggregate.

Procedures for MFA Risk Assessment Oversight for Member Churches

1. Initially when approved, member churches are required to submit to MFA a copy of their most recent insurance declaration page for property/liability coverages and workers compensation (if applicable).
2. Annually, upon renewal of coverage, member churches will forward an updated copy of the declaration pages.
3. MFA will maintain a record file of each member church's insurance declaration page as part of its Risk Assessment responsibility.

STATED CLERK REPORT

Bob Schulz announced that the transfer of the deed for the manse at Good Shepherd Presbyterian Church in Ajo to the Presbytery had been completed after the matter of an outstanding PC(USA) loan had been resolved. This had cleared the way for the final dismissal of the church.

Bob had attended a polity conference where he confirmed that PC(USA) Moderator Heath Rada would be the featured speaker at our January 2016 Presbytery meeting. Bob was elected to the steering committee for the Association of Mid-Council Leaders.

Our Gracious Dismissal Policy had been submitted to GA Constitutional Services for review. Any recommended changes were to be presented to COM for its approval and the policy was to be presented at the January Presbytery meeting for ratification.

Revised Presbytery de Cristo Bylaws and a new Manual of Operations were submitted for second reading at this meeting. Changes resulting from comments since the first reading in August had been incorporated. Bob requested that any further comments be shared with him prior to the end of December. Both the Bylaws and Manual were scheduled for approval, as is, at the January Presbytery meeting, with any requested discussion or amendments to then be addressed at the April meeting. Bob noted that committees and commissions should be trusted to conduct most business of the Presbytery.

ADJOURNMENT

There being no further business, the First Silver City congregation was thanked for its gracious hospitality. The motion was made to adjourn and the meeting was closed in prayer at 2:35 p.m. The next Stated Meeting of the Presbytery was scheduled for January 29-30, 2015, at First Presbyterian Church in Casa Grande, to be held jointly with the Presbytery of Grand Canyon.

APPROVAL OF MINUTES

The minutes of the October 17, 2015 Stated Meeting of Presbytery de Cristo were approved by the Presbytery at its Stated Meeting on January 29, 2016.

S/Robert S. Schulz

Robert S. Schulz, Stated Clerk/Associate

January 29, 2016

Date