

## MINUTES

Stated Meeting of Presbytery de Cristo

August 20, 2016

### CALL TO ORDER

Presbytery de Cristo of the Presbyterian Church (U.S.A.) held its August Stated Meeting at Northminster Presbyterian Church in Tucson as a joint meeting with the Presbytery of Grand Canyon, also serving as a leadership formation event. Presbytery de Cristo Moderator Linda Freeman and Grand Canyon Moderator-Elect George Prohaska opened the meeting at 9:00 a.m. with the lighting of the Peace Candle and prayer.

### PRESBYTERY DE CRISTO BUSINESS MEETING

The meeting of the Presbytery was convened by Linda Freeman. Commissioners attending for the first time were welcomed. Corresponding members were introduced and approved for enrollment by the Presbytery for this meeting. Bob Schulz, Stated Clerk/Associate, reported that a quorum was present, consisting of eight Teaching Elder members and eight Ruling Elder members, with at least eight churches being represented by Ruling Elders.

### ROLL

There were 29 Teaching Elder commissioners and 32 Ruling Elder commissioners, 5 Commissioned Ruling Elders, and 1 Ruling Elder member of the Ministry for Leadership present, for a total of 67 voting members. There were 88 registered visitors.

### Corresponding Members Enrolled

Clayton Cobb (Pacific)

Tom Tewell (Greater Atlanta)

### Churches/Ministers/Elder Commissioners

P=present/E=excused/A=absent; number after minister=occupational code; number before elder commissioner= # of commissioners for church

#### Benson, Community

A Jon Hermes (101) (2) Liz Lopshire-Kading

#### Bisbee, Covenant

A Carlos Montaña HR (101) (2)

#### Casa Grande, First

P Harry Cole (105) (2)

P Bill Heinle (107)

#### Cliff, Trinity

E David Goble (101) (2)

#### Coolidge, Community

- John Johnson (101) (1)

#### Douglas, First

Vacant (2)

#### Florence, First

E John Johnson (101) (2)

#### Globe, First

E Bill Norton (101) (2) Misti Harmon

#### Green Valley, Valley

P Lawrence DeLong (101) (3) Eloise Fredrickson

P Diane Christopher (103) Jim Nelson

E Paul Phillips (103)

**Miami, Divine Grace**

P Valerie De La Torre (797) (1)

**Safford, Shepherd of the Valley**

Vacant (1) Robin Dutt

**San Manuel, Community**

A Jeff Dixon (101) (1)

**Sells, Papago United**

Vacant (3) Rechanda Chavez  
Diane Marks  
Louella Martinez

**Sierra Vista, Faith**

P Virginia Studer (101) (2) Bill Braswell  
Monica Russell

**Silver City, First**

Vacant (2) Barbara Nelson  
Barbara Taylor

**Superior, Presbyterian Church of**

E Mary Jo Norton (107) (1)

**Tucson, Christ**

P Steve Melde (101) (2) Robin Gilbert

P Steve Brownson (107) Janet Rowe

**Tucson, Immanuel**

P John Tittle (101) (2) Peggy Free

**Tucson, Korean**

A Sungmin Song (108) (2)

**Tucson, Mountain Shadows**

P Rachel Srubas (101) (2) Skip Brauns  
Shawne Cryderman

**Tucson, Northminster**

P Andrew Ross (101) (4) Russ Amling

P Kenneth Skodiak (103) Marie Galloway

P Pete Seiferth (103) Susan Naegle

P John Cheek (103)

**Tucson, Southside**

P Alison Harrington (101) (3) Lisa Anderson  
Tom Anderson  
Robin Zenger

**Tucson, St. Andrew's**

P Jim Toole (101) (4)

P Mat Grover (105)

Vacant

**Tucson, St. John on the Desert**

P Lesley Abrams (107) (2) Jeanne Mangold

**Tucson, St. Mark's**

P Bart Smith (101) (2) Jeanne Cozine  
Irvin Richards

**Tucson, The Holy Way**

P Ray Thomas (101) (2) Sharon Groves

P Elizabeth Smith (791)

**Tucson, Tortolita**

P Jennifer Cummins (191) (2) Annette Trask  
Jim Trask

**Tucson, Trinity**

P Jerry Foust (105) (2) Leone Mohny  
P William Voigt (103) Alice Smedley

**Validated Outside a Congregation**

A	Mark Adams (405)	A	Alberto Cordova (751)
P	George Bitar (791)	A	David Fife (701)
P	Kenneth Brown (405)	P	Brad Munroe (304)
E	William Brown (644)		

**Member-At-Large**

A	Steven Akins (797)	A	Thomas Letts (797)
E	John Carr (797)	P	Robert Reese (797)
A	James Myungwon Chon (797)	A	Patricia Toole (797)
A	Stephanie Hamilton (797)	E	Brandon Wert (797)

**Honorably Retired**

E	Midhat Abraham (299)	E	Edward Hunt (299)
E	Lance Barker (299)	E	James Jenson (299)
E	Dorothy Buchanan-Barrow (299)	E	Edmund Lowe (299)
E	William Buehler (299)	E	Elizabeth Lyman (299)
E	Don Chanslor (299)	E	Robbin MacDonald (299)
E	Lerold Chase (299)	E	Della Moore (299)
E	Walter Clark (299)	E	Bill Pennock (299)
E	James Cobb (299)	E	George Pike (299)
E	John Davies (299)	E	Richard Rowley (299)
E	John Dunham (299)	E	Lee Sankey (299)
E	George Easley (299)	E	Robert Seel (299)
P	William Evans (299)	E	Don Shepherd (299)
E	John Fife (299)	E	Michael Smith (299)
E	Tom Green (299)	E	Valerie St. John (299)
E	James Hargleroad (299)	E	John Stevenson (299)
E	Roberta Hargleroad (299)	E	Ralph Strong (299)
E	Mary Harris (299)	P	Carla Williams (299)
E	Joe Hawkins (299)	E	James Wilson (299)
E	James Hervey (299)		

**Commissioned Ruling Elders**

P	Larry Biehl (107)	P	Laura Munroe (107)
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**Leadership Commission Present**

Linda Freeman

Bob Schulz

**Staff Members Present**

Carolyn McBurney

**AGENDA**

Presbytery approved the agenda:

- 9:00 a.m. Call to Order and Opening Prayer Linda Freeman and George Prohaska
- Welcoming First Time Commissioners and Guests
- Enrolling Corresponding Members
- 9:05 a.m. Plenary Business Meeting Linda Freeman
- Establishing a Quorum
- Approving the Docket
- Approving the Consent Agenda
- Receiving New Business
- Approving the April 23, 2016 Presbytery Minutes
- Welcome and Arrangements Andy Ross
- Nominations Peggy Free
- 9:30 a.m. Worship and Celebration of the Lord’s Supper
- 10:45 a.m. Workshops: Session 1
- Noon Lunch
- 1:00 p.m. Workshops: Session 2
- 2:30 p.m. Workshops: Session 3
- 4:00 p.m. Reconvene Plenary Business Meeting Linda Freeman and George Prohaska
- Presbytery Pastor Report
- Stated Clerk Report
- 4:30 p.m. Adjourn with Prayer

**CONSENT AGENDA**

Presbytery considered approval of the proposed Consent Agenda as a record of actions taken on behalf of Presbytery de Cristo in accordance with the responsibilities granted to the various commissions and committees under the Bylaws and Manual of Operations. There was an approved motion to remove an item reported under the Administration Committee Report. Discussion on this item was tabled until the afternoon plenary session. The remainder of the Consent Agenda was approved, as follows:

8/20/16 Consent Agenda

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**1. Leadership Team Commission Report**

**Actions taken at the May 10, 2016 meeting**

Approved the First Presbyterian Church of Florence application for a \$5,000 PC(USA) Presbyterian Mission Agency grant.

**Actions taken at the June 14, 2016 meeting**

Approved a contract with the Center for Parish Development, including a \$4,000 Presbytery partnership fee to be paid from the Presbytery’s PC(USA) Transformational Grant funds, to initiate a congregational renewal program called “Ignite the Spark.”

8/20/16 Consent Agenda

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Acting as the Board of Trustees, approved the Presbytery serving as a guarantor for a Covenant Presbyterian Church PILP loan.

Approved moving the joint Presbytery office to Memorial Presbyterian Church in Phoenix effective on or before September 1, 2016.

**2. Administration Committee Report**

**Actions taken at the May 12, 2016 meeting**

Approved the application of Covenant Presbyterian Church for a PILP loan.

Approved the Presbytery de Cristo Joint Staffing Financial Procedures as revised.

Authorized Bob Schulz, Larry Norrid and Tommy Calhoun to engage the YAV and PCM boards in conversations about creating separate EIN numbers.

**Actions taken at the July 14, 2016 meeting**

Approved adjusting Administration Committee policies to allow the Presbytery Treasurer to approve check requests under \$250.

Approved asking for acknowledgement from GA of the Presbytery's position, as expressed in a letter from Brad Munroe to GA, that the Presbytery will not pay the per capita assessments for those congregations within the Presbytery which have not paid their assessments.

Approved the relocation of the combined Presbytery office to Memorial Presbyterian church in Phoenix.

Approved keeping the office account as is until the move of the office is complete, with any money remaining afterwards to be transferred into the connecting income account.

Approved taking no action on a recommendation from the Budget Task Force to combine lines 3165 New Church Development and 3166 Church Revitalization into one account.

Approved a recommendation to the Presbytery to increase the de Cristo portion of 2017 per capita by \$2.00, from \$23.88 for 2016 to \$25.88 for 2017.

Approved \$300 assistance to First Presbyterian Church of Superior, should the church request it, to cover an increase in its Insurance Board premium due to the required addition of Worker's Compensation coverage for CRE Mary Jo Norton.

8/20/16 Consent Agenda

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**3. Commission on Ministry Report**

**Action taken at the April 7, 2016 meeting** (in addition to those previously reported)

**Smith, Elizabeth**

Approved renewal of the Parish Associate agreement between the Rev. Elizabeth Smith and The Holy Way Presbyterian Church for part-time service (10 hours/week at \$23/hour) under supervision of the Session for one year, effective March 31, 2016.

**Actions taken at the May 12, 2016 meeting**

**Gard, Gary**

Approved the transfer of membership of the Rev. Gary Gard (HR), at his request, from Presbytery de Cristo to the Presbytery of Grand Canyon, effective March 29, 2016.

**Mead, Dean**

Recognized the election of the Rev. Dean Mead, now a member of the Presbytery of Olympia, as Pastor Emeritus by the congregation of Community Presbyterian Church in San Manuel, effective April 10, 2016.

**Norton, Mary Jo**

Approved Mary Jo Norton officiating at a marriage in the Presbytery of Grand Canyon, with the approval of the Session of the Presbyterian Church of Superior, and confirmed that Mary Jo was permitted to fulfill all those functions outlined for CREs in the *Book of Order* (G-2.1001).

**Shepherd of the Valley**

Approved the appointment of RE Glen Snider to serve as Moderator of Shepherd of the Valley Presbyterian Church for six months, effective May 12, 2016.

**Actions taken at the June 9, 2016 meeting**

**Cole, Harry**

Approved renewal of the Interim Pastor Agreement between the Rev. Harry Cole and First Presbyterian Church in Casa Grande for a period of six months effective May 20, 2016, subject to two months notice for termination, on the following terms, renewable on a month-to-month basis:

Salary and Housing	\$21,250 (6 mos)	Pension/Medical	BOP dues as required
Housing Allowance	8,750 (6 mos)	Vacation	Four weeks
Travel Allowance	.575/mile	Study Leave	One week

**First Presbyterian Church of Casa Grande**

Approved the Ministry Information Form (MIF) of the First Presbyterian Church in Casa Grande, with the request that the PNC consider several concerns to be conveyed by COM concerning wording.

8/20/16 Consent Agenda

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**Foust, Jerry**

Approved renewal of the Temporary Pastor Agreement between the Rev. Jerry Foust and Trinity Presbyterian Church for a period of one year effective July 7, 2016, subject to 30 days notice for termination, on the following terms:

Salary	\$38,000	Pension/Medical	BOP dues as required
Housing Allowance	25,000	Medical Supplement	\$3,000
Professional Expenses	1,000	Vacation	Four weeks per policy
		Study Leave	Two weeks

**Valley Presbyterian Church**

Approved appointing an Administrative Commission of three persons to work with Larry DeLong and the Session of Valley Presbyterian Church for at least twelve months, with the Commission to oversee, coordinate and, if necessary, implement the recommendations included in the June 2016 COM report to the Valley Session, with authorization to:

- convene meetings and request information from entities within the congregation;
- conduct a financial review of current and projected budgets, including income, expenses and reserves;
- report to COM at least quarterly on the progress being made toward the goals set out:
  - 1) reconciliation, 2) effective communication, and 3) more effective leadership;
- identify resources as needed or requested concerning leadership development, conflict management and fiscal management.

**Actions taken at the July 7, 2016 meeting**

**Cummins, Jennifer**

Approved renewal of the Designated Pastor Agreement between the Rev. Jennifer Cummins and Tortolita Presbyterian Church, on a part-time (20 hrs/week) basis, for a period of one year effective June 1, 2016, subject to 60 days notice for termination, on the following terms:

Salary	\$ 3,700	Pension/Medical	BOP dues as required
Housing Allowance	29,000	Soc Security Offset	\$2,989.39
Deferred Income	3,600	Vacation	Four weeks per policy
Travel Allowance	.575/mi	Study Leave	Two weeks
Cont Ed Allowance	900		
Ministerial Expense	600		

**Community Coolidge**

Authorized John Johnson to moderate the Session meetings of Community Presbyterian Church in Coolidge.

Requested John Johnson, when the Coolidge Session’s agenda includes discussion of any merger or property sale, to invite another de Cristo Teaching Elder to moderate that portion of the agenda and report back to COM.

8/20/16 Consent Agenda

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**4. Committee on Preparation for Ministry Report**

**Actions taken at the May 5, 2016 meeting**

Accepted Monica Russell, of Faith Presbyterian Church, into the Seeking Phase of the CRE application process.

**5. Stated Clerk Report**

**REPORT ON REVIEW OF SESSION RECORDS**

In addition to those previously reported, the following Session records for 2015 were reviewed and approved:

- April 23, 2016
- St. John on the Desert
- St. Mark's
- The Holy Way

**ANNUAL STATEMENT OF INSURANCE COVERAGE**

As required by the *Book of Order* (G-3.0122) it is noted that Presbytery de Cristo, through annually renewed policies issued by Hugh Woods Insurance Company, has property and liability coverage to protect the presbytery's facilities, programs, staff, and elected and appointed officers, current policy period 1/1/2016-1/1/2017.

**SUMMARY OF STATISTICS REPORTED BY PRESBYTERY DE CRISTO  
TO GENERAL ASSEMBLY FOR 2015**

**PRESBYTERY FINANCIAL STATISTICS**

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Receipts		Expenditures	
Regular Contributions	5,614,901	Local Program	6,242,622
Capital/Building	316,793	Local Mission	511,367
Investments	220,682	Capital Expenditures	260,543
Bequests	323,566	Investment	3,272
Other Income	1,641,304	Per Capita	144,778
Subsidy	7,697	Validated Mission	158,166
		Theological Education	0
		Other Mission	103,582



**SUMMARY OF 2015 STATISTICS** (continued)

MINISTERS

Ministers on Roll 12/31/14	91
Gains	
Received from Presbyteries	8
Ordained	1
Received from Denominations	0
Restored	0
Total gains	+ 9
Losses	
Deaths	1
Dismissed to Presbyteries	11
Dismissed to Denominations	0
Other Removals	3
Total losses	<u>- 15</u>
Ministers on Roll 12/31/15	85

ACTIVE MEMBERS

Active Members 12/31/14	5,789
Gains	
17 and under	7
18 and over	159
Certificate	75
Other Gains	17
Total gains	+ 258
Losses	
Certificate	51
Death	159
Other	291
Total losses	<u>- 501</u>
Active Members 12/31/15	5,546
Male	2,197
Female	3,349

COMPOSITION

	Active Members	Session Members	Deacons
Asian	21	1	0
Black	12	1	1
African American	11	1	1
African	59	0	0
Middle Eastern	8	0	0
Hispanic	75	5	2
Native American	46	5	1
White	3,529	127	122
Other	0	0	0

INQUIRERS/CANDIDATES

Inquirers on Roll 12/31/15	1
Candidates on Roll 12/31/15	1

BAPTISMS

Children	35	Adult	12
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AVERAGE ATTENDANCE 3,382

AFFILIATE MEMBERS 200

ADULT MEMBER AGE

25 + under	241
26 – 45	518
46 – 55	428
56 – 65	695
65+	2,691

**NEW BUSINESS**

There was no new business.

**APPROVAL OF PRESBYTERY MINUTES**

The minutes of the April 23, 2016 Stated Meeting were approved as presented.

**WELCOME**

The Rev. Andy Ross, Pastor, welcomed both Presbyteries to Northminster Presbyterian Church.

**NOMINATING COMMITTEE REPORT**

Peggy Free presented nominations. There being no nominations from the floor, the following were approved:

<u>Class</u>	<u>Mission Committee</u>	<u>Year</u>	<u>Presbytery Moderator-Elect</u>
2018	RE Vicki Cooper (First Casa Grande)	2016	TE Bill Voigt

**STATED CLERK REPORT**

Bob Schulz reported that the Combined Personnel Team and the Combined Finance Team representing Presbytery de Cristo and the Presbytery of Grand Canyon unanimously recommended the following, as a point of celebration acknowledged by both presbyteries, which was approved:

**MOTION:** To approve the extension of the current Combined Presbytery Staffing Work Team Plan, dated May 4, 2013, for an additional two years, through December 31, 2019.

The business meeting for both presbyteries was recessed until after the workshops.

The Cents-ability collection, a program of the Presbyterian Hunger Ministry, took place at lunch and totaled \$16.79.

**WORSHIP**

The Rev. Tom Tewell delivered the sermon “Kingdom of God’s Eyes” based on Matthew 6:22-23. The Revs. Andy Ross and Ken Skodiak presided over the Sacrament of the Lord’s Supper. Special music was provided by Northminster’s Arise! Praise Team. The offering collected during the worship service, totaling \$1,197, was dedicated to the Matthew 25 border ministry of Frontera de Cristo.

**LEADERSHIP FORMATION/EDUCATON WORKSHOPS**

Leaders for the day’s Leadership Formation workshops were:

A Clerk’s Toolkit: Clerk of Session Training	Bob Schulz, Carol Gerlach
Making the Most of the 2017 Benefit Plan Redesign	Clayton Cobb
Congregational Renewal	Tom Tewell
Get a Life! Finding Balance and Renewal Now	Andy Ross
Basics in Finding and Applying for Grants	Laurie Porter
Disaster Preparedness	John Cheek, Ed Spence, Karen Smith
Church Music: Discover Your Root(s) and Plan(t) for the Future	Mark Ramsey

Unstress the Stress	Chris Erickson, Laura Munroe
Introduction to Conflict: The Nature of Conflict	Mike Japenga, Brad Munroe
Interpersonal Reconciliation: Being Effective When People Are Angry	Mary Saylor, Teri Conrad
Congregational Conflict: Understanding/Managing Conflict in Groups	Jennifer Fraser, Paul Jones
Maintaining Children and Youth Ministries	Mat Grover
Family Care-Giving: A Beginner's Guide	Harry Cole
Protecting Vulnerable Children Caught Up in Immigrant Detention	The Florence Project
Interfaith Dialogue and Ministry	Erin Tamayo
Refugee Resettlement for Congregations	Pete Seiferth, Chong Bee Vang
Reflections and Stories of Multicultural Congregations in Transition	Pete Seiferth, Karen Muenich, Tully Fletcher
Faith and Health: An Introduction to Congregational Health Ministry	Karen McDonald, Jayne Raffety

### **RECONVENE PLENARY/BUSINESS MEETING**

The business meeting of Presbytery de Cristo reconvened in order to discuss the item removed from the Consent Agenda for discussion:

Administration Committee Action taken at the May 12, 2016 meeting  
Denied a request from Frontera de Cristo for a \$16,000 Presbytery loan.

It was explained that Trinity Presbyterian Church was going to provide the loan to Frontera de Cristo. The Presbytery then approved a motion to rescind its prior motion in the morning which removed this item from the Consent Agenda.

### **PRESBYTERY PASTOR REPORT**

Brad Munroe reminded pastors participating in the Macedonian Cohort that they needed to get their signed covenants in to him.

He announced that there was a sexual misconduct prevention seminar being offered to all members of both presbyteries on Thursday, September 29 from 9:30 to 12:30 at First Presbyterian Church in Casa Grande for those who would rather attend a face-to-face session rather than take the online courses.

Brad reported that the first Ignite the Spark event on Friday, preceding this Presbytery meeting, was well received. The presenter for Ignite the Spark on the Friday preceding the October 15 Presbytery meeting was scheduled to be the Rev. Ray Schulte from the Center for Parish Development in Chicago on resourcing congregations for missional discernment.

Brad called all presbyters to be in a season of prayer for the churches in the Presbytery of Grand Canyon seeking dismissal, with the request to pray for unity and peace within God's Kingdom.

**ADJOURNMENT**

There being no further business, the Northminster congregation was thanked for its hospitality. The motion was made to adjourn and the meeting was closed in prayer at 4:30 p.m. by Linda Freeman. The next Stated Meeting of Presbytery was scheduled for October 15, 2016, at The Holy Way Presbyterian Church in Tucson.

**APPROVAL OF MINUTES**

The minutes of the August 20, 2016 Stated Meeting of Presbytery de Cristo were approved by the Presbytery at its Stated Meeting on October 15, 2016.

S/Robert S. Schulz

Robert S. Schulz, Stated Clerk/Associate

October 15, 2016

Date