

NOTICE OF GRIEVANCE

Presbytery de Cristo, Presbyterian Church (USA)

Date: _____

Name: _____

I, _____, hereby appeal to the Presbytery de Cristo to address the following grievance.

I am an employee of the presbytery and this grievance is brought against another employee.

I am a constituent of the presbytery and this grievance is brought against an employee.

Brief description of the grievance:

What attempts have been made to resolve through informal channels (personal contact, etc.)?

Supplementary material may be attached.

This Notice of Grievance will be forwarded to the Personnel Team of the Presbytery's Ministry for Administration, and a copy retained by the writer. The writer will be notified of further steps in the presbytery's response.

Signature: _____

MFA/3-18-2010