

PASTORAL CALL
PRESBYTERIAN CHURCH (U.S.A.)
 (For Pastor or Associate Pastor)

The _____ Presbyterian Church (U.S.A.)
 (Name of Church)
 of _____
 (City/State)
 belonging to _____ Presbytery (PIN _____)

being well satisfied with your qualification for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interest of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you,

 (Name)

to undertake the office of

of this congregation, beginning _____, promising you in the discharge of your duty all proper support, encouragement and allegiance in the Lord.

That you may be free to devote full-time (part-time) to the ministry of the Word among us, we promise and obligate ourselves to pay you the sum of \$ _____ a year in regular monthly payments. Further, we promise to provide you the following: (Those agreed upon are to be filled in.)

Housing Allowance	\$ _____	Book Allowance	\$ _____
Utilities Allowance	\$ _____	Medical Insurance	\$ _____
Automobile Allowance	\$ _____	Moving Costs	\$ _____
Expense Allowance	\$ _____	Study Leave Allowance	\$ _____
		Other (specify)	\$ _____

Vacation of _____
 (Time period)

Study Leave of _____
 (Time Period)

All EEO Requirements have been met _____ Yes _____ No

and we will pay regularly in advance to the board responsible for pensions a sum equal to that requisite percent of your salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in its pension plan during the time of your being and continuing in the pastoral relationship set forth in this call to this church. We further promise and obligate ourselves to review with you annually the adequacy of this compensation. In addition, we promise to provide:

In testimony whereof we have subscribed our names this _____ day of _____, 20____

.....
 Having moderated the congregational meeting which extended a call to _____
 for ministerial services, I do certify that the call has been made in all respects according to the rules laid down in the Form of Government and that the persons who signed the foregoing call were authorized to do so by vote of the

_____ Presbyterian Church (U.S.A.)

CERTIFICATION OF THE CALL

BY THE CHURCH'S PRESBYTERY

1. ACTION OF THE COMMISSION ON MINISTRY

This call has been reviewed by the Commission on Ministry. The Commission recommends that

Presbytery approve (not approve) this call.

Date of Action _____

Chairperson

2. ACTION BY THE PRESBYTERY

This call was approved by the Presbytery of _____

Date of Action _____

Stated Clerk

A. BY THE MINISTER'S/CANDIDATE'S PRESBYTERY

1. ACTION OF THE COMMISSION ON MINISTRY

This call has been reviewed by the Commission on Ministry. The Commission recommends that the Presbytery find it expedient (not expedient) to release _____ to accept this call.

Date of Action _____

Chairperson

2. ACTION BY THE PRESBYTERY

The Presbytery of _____ hereby finds it expedient (not expedient) to release _____ to accept this call and therefore has placed (has not placed) this call in the minister's/candidate's hands.

Date of Action _____

Stated Clerk

B. ACCEPTANCE OF THE CALL

This is to certify that I have received and accepted the call.

Date of Acceptance _____

Signature

Instructions for use of the form, "Pastoral Call"

Prior to the congregational meeting to call a pastor or associate pastor, four copies of the Call for Pastor or Associate Pastor should be completed. It should specify all and only those allowances and amounts which are undertaken as part of the Call. If the Call is for less than full-time, the precise terms of the contract should be indicated.

All four copies of the Call should be signed by those persons elected by vote of the congregation to prosecute the Call, as well as by the moderator of the congregational meeting.

All copies are sent to the Presbytery. If the Presbytery finds the Call in order, it informs the person being called. The Stated Clerk of the Calling Presbytery should transmit all copies of the Call to the Stated Clerk of the minister's/candidate's Presbytery.

The Stated Clerk of the minister's/candidate/s Presbytery should deliver the Call to the Commission on Ministry, who recommends to Presbytery what action should be taken. Upon approval, the Presbytery presents one copy of the Call to the minister/candidate, along with permission to transfer to the Calling Presbytery. The Stated Clerk makes record of the Call, and sends two copies to the Presbytery.

The Stated Clerk of the Calling Presbytery sends one copy to Clerk of Session for the church's record and retains one copy for the Presbytery's record.

IF THE PERSON REJECTS THE CALL, the Stated Clerk of the minister's/candidate's presbytery shall promptly return all copies of the Call to the Stated Clerk of the church's presbytery for return to the church which issued the Call.