

Who Do I Contact?

Office Assistant Sue Houser: pbypassistant@gmail.com. Monday – Wednesday, 7:00 – 2:00

- For general questions
- To request a background check (will be referred to liaison from Operations Committee)
- To request meeting space (either monthly or for a special events)
- To coordinate regular presbytery meeting logistics
- To order a calendar

Communications Coordinator Carolyn McBurney: pbymcurney@gmail.com. Virtual office

- For database and directory updates (send to both Sue and Carolyn as we want redundancy of this information)
- To request that information be posted to the newsletter or website
- To request a presbytery-wide mailing
- To RSVP for an event (unless otherwise directed)
- For information related to course offerings and registration at the Big Event presbytery meeting

Associate Stated Clerk Beth Kath: pbkath@gmail.com. Tuesday – Wednesday, 10:00 – 6:00, Thursday – Friday, Virtual Office

- To report matters related to the Office of General Assembly, including:
 - COM: to report changes in terms of call (ministers and CREs)
 - COM: to report status of ministers (temporary, permanent, validated, at-large)
 - CPM: to report status of inquirers and candidates
- To send minutes of a committee, commission, or special meeting
- To request minutes of meetings, including presbytery meetings for presbytery permanent records
- For questions related to Session records review, send to Carol Gerlach – rlgclg6@hotmail.com and Jeanette Miller – stampconn@gmail.com

Financial Manager Paul Frieling (PGC): datamill@msn.com. Wednesday, 9:00 – 5:00, Monday and Friday, Virtual office

Financial Manager Harry Tuck (PdC): presdecrstofinance@gmail.com. Virtual office

- For questions about per capita, mission giving, restricted accounts, or the presbytery budget
- To inquire about the status of your congregation's mission giving pledge or per capita
- To inquire about a reimbursement for which you have submitted a written receipt
- To request a monthly financial report of the presbytery

Stated Clerk: pbyclerk@gmail.com. Monday – Wednesday, 6:00 – 5:00, Thursday – Friday, Virtual office

- To ask a question about polity or the PCUSA Constitution
- To request an issue be placed on a meeting agenda –
 - All Presbytery meeting agenda requests
 - PGC: Leadership, COM, Operations, or Resources;
 - PdC: Leadership, COM, Administration in dC;
- For issues related to insurance or property
- For issues related to the Presbytery Bylaws, Manuals of Operation, or Standing Rules and policies
- For issues related to the Permanent Judicial Commission

Presbytery Pastor: bradmunroe1963@gmail.com. Virtual office, AOC – always on call

- If you are feeling called to ministry and want to explore becoming an inquirer or CRE
- If your church is experiencing conflict and needs support from the COM
- For pastoral concerns for ministers and CREs
- For questions related to calling a minister or interim pastor
- For questions related to participating in a pastoral cohort
- For questions related to the Board of Pensions (often you will be redirected to our BOP consultant)
- For questions related to applying for a presbytery, synod or GA grant